

Grants for Groups

Application Form
www.edartscouncil.org.uk



east dunbartonshire **arts** council

Paperless working

Please email the completed form as an attachment (.doc or .pdf) to: applications@edartscouncil.org.uk

Eligibility

For types of project, activity or equipment which may be eligible, please see accompanying notes.

For an application to be eligible, you have also to be able to tick *all five* boxes below. Where any item raises problems, we may be able to help, but we won't be able to consider your application until you have resolved them. Our advice is to discuss with the Treasurer, Chairman, or art-form representative **before** you send in your application.

√	<input type="checkbox"/>	I am applying on behalf of a group which does not distribute profit.
	<input type="checkbox"/>	The group has a bank account
	<input type="checkbox"/>	The group has a formal written constitution
	<input type="checkbox"/>	If awarded, funds would benefit residents of East Dunbartonshire
	<input type="checkbox"/>	We can supply the following: Constitution, Accounts and Bank Statement (but see page 4)

Details of applicant

Name of Group	<input type="text"/>		
Main contact	<input type="text"/>	Position in group	<input type="text"/>
Address	<input type="text"/>		
	<input type="text"/>	Post Code	<input type="text"/>
Telephone	<input type="text"/>	Email	<input type="text"/>

Information about your group

At what address does your group meet?		
<input type="text"/>		
<input type="text"/>		
<input type="text"/>	Postcode	<input type="text"/>

Information about your group (continued)

Outline your group's main activities (not needed if you applied last session)

What (geographic) areas does your group chiefly cover?

The project or equipment for which you seek funding

Describe the project or equipment (Include dates of events, if known)

How many East Dunbartonshire residents would be expected to benefit?

Comment on any particular characteristics of those who would benefit
such as age distribution, ethnicity, disability

Group's bank account

Part 6

Name of group's bank	<input type="text"/>		
Address of bank	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>	Post code	<input type="text"/>

Enclosures

Part 7

When you have completed this form you should sign it and submit it to EDAC's Chairman, accompanied by the following three enclosures:

- 1 A copy of the Group's Constitution (*Not needed if already supplied it, in this or preceding year's session or if the group is a registered charity*).
- 2 A copy of your most recent audited accounts.
(For a new group you can supply an income and expenditure plan for the period of the Grant).
- 3 A recent bank statement. *Scanned or photocopy preferred.*

Declaration

Part 8

I confirm that I am authorised to submit this application on behalf of my group and that the information supplied is accurate. *You may enter names only instead of signatures if the form is typed and is to be emailed as an attached document rather than scanned.*

The group is aware of the conditions under which EDAC grants funds, and we agree to them. (Conditions are described in the notes supplied with this form).

Signatory 1: the person who completed this form

Signature

Date

Signatory 2: Chairman, Vice Chairman, Treasurer or Secretary of the Group, other than signatory 1

Signature

Date

Please email the completed form as an attachment to: applications@edartscouncil.org.uk Other documents may be scanned or photographed and emailed.